Dear Parents/Guardians,

We are writing to inform you about your child’s recent lesson learning safe online behaviour. As your child becomes more familiar with using technology, it is essential for them to understand ways to stay safe online.

Your child knows the following tips for how to stay safe online:
- **Never** share your username/password
- Always create safe passwords (with capital letters, symbols, numbers) for each new account or login
- Do not share personal data online (such as by having a profile picture that displays school name or sports team)
- Check with an adult before entering personal data (including date of birth, address, school name, phone number)
- Check with an adult before accepting a friend request from someone they do not know.

What can you do to help your child learn safe online behaviour?

Be involved and engaged in your child’s online activities. Monitor your child’s online activities, ask questions and provide support as needed. Encourage your child to talk with you, or a trusted adult, about any suspicious or strange messages, emails, pop-ups or online content.

Be a good role model. Demonstrate how to be safe online. Use strong passwords, protect your personal information, and practice safe online practices.

You can also keep the conversation going. Here are some suggestions:
- Ask your child to explain why opening an email attachment from an unknown sender could be unsafe
- Have a conversation about why it is important to keep personal data (date of birth/address/school name) private
- Develop a plan with your child about what to do if they get unusual or negative messages from someone online.

We hope that you find this information helpful in reinforcing your child’s learning about safe online behaviour. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Your Name]

[School Name]

Supported by: